We build strength, stability, self-reliance and shelter.

Habitat for Humanity of Greater Miami

Job Posting: Construction Task Leader

Location: 3800 NW 22nd Ave, Miami, FL 33142
Department: Construction
Reports To: Director of Construction / Assistant Director of Construction
Employment Type: Full-Time | Non-Exempt

Make an Impact with Habitat for Humanity of Greater Miami

Do you thrive in hands-on environments where leadership, construction skills, and community impact come together? Are you passionate about helping others and want your work to contribute to building safe, affordable homes for families in need?

Habitat for Humanity of Greater Miami is seeking a motivated and skilled **Construction Task Leader** to support home construction projects across Miami-Dade County. This role is central to the success of our mission, guiding and training volunteers on site, maintaining safety standards, and ensuring a high-quality build experience. If you enjoy construction, working outdoors, and empowering others through service, this is the opportunity for you.

What You'll Do

Construction Site Leadership

- Perform hands-on construction work in all phases of home building, as directed by the Director or Assistant Director of Construction.
- Prepare build sites each day by ensuring tools, materials, and safety equipment are in place.
- Supervise and coordinate daily construction activities on site to ensure work aligns with project plans, timelines, and local building codes.
- Lead volunteers and partner families through safe and effective construction tasks, providing clear instructions and support.
- Maintain job site cleanliness, organization, and compliance with safety protocols.

Volunteer Support & Engagement

- Train, guide, and motivate volunteers on proper construction techniques and safe work practices.

- Communicate clearly and respectfully with individuals from diverse backgrounds, in both English and Spanish.
- Create a welcoming, inclusive, and empowering environment for all volunteers.
- Identify volunteer strengths and match them with appropriate construction tasks.
- Represent Habitat for Humanity positively in all interactions on-site.

Project & Equipment Support

- Ensure all tools and equipment are used properly and returned in good condition.
- Secure and store materials at the end of each workday.
- Support homeowner warranty repairs and service calls as assigned by the Warehouse or Service Call Manager.
- Report safety concerns, tool needs, and project updates to construction leadership.
- Perform other duties as assigned by the Director or Assistant Director of Construction.

Qualifications

Education:

- High school diploma or GED required.

Experience:

- Prior hands-on construction experience is required, preferably in residential building.
- Experience supervising or leading volunteers, teams, or work crews is highly preferred.
- Bilingual (English/Spanish) preferred but not required.

Skills & Requirements:

- Strong interpersonal and leadership skills; ability to train and motivate individuals with varying skill levels.
- Comfortable giving clear instructions, enforcing safety standards, and adapting to changing site conditions.
- Must have reliable transportation and a valid driver's license with a clean driving record.
- Must be legally authorized to work in the United States. (e.g., U.S. citizen, permanent resident, authorized to work under U.S. law).
- Ability to work in a team-oriented, mission-driven nonprofit environment.
- Flexibility to work occasional evenings or weekends when needed.

Physical Requirements

- Ability to lift and carry up to 100 lbs. regularly, with or without assistance.
- Ability to perform physically demanding tasks including climbing ladders, standing for extended periods, bending, kneeling, and reaching.
- Must be able to work outdoors in a variety of weather conditions (heat, humidity, rain, etc.).
- Frequent walking, lifting, pushing, and pulling across build sites required.
- Ability to transport tools and materials using carts, dollies, or similar equipment.
- Must be willing and able to travel throughout North and South Miami-Dade County.

Why Join Habitat for Humanity of Greater Miami?

We believe that taking care of our employees is just as important as taking care of our community. That's why we offer a competitive and comprehensive benefits package for all full-time employees.

Highlights of Our Benefits Package:

Medical, Dental & Vision Insurance

- Affordable bi-weekly premiums for individuals and families
- Employer contributions toward employee and dependent coverage

403(b) Retirement Plan with Employer Match

- Eligible after one year of service
- Matching contributions up to 5% after seven years

Disability and Life Insurance

- Company-paid life insurance equal to one year's salary (or $50,000, whichever is higher)
- Short- and long-term disability coverage provided at no cost

Paid Time Off and Holidays

- 17 to 22 PTO days annually for non-exempt staff
- Paid holiday schedule including **MLK Day**, **Juneteenth**, and **Christmas Break** (Dec 22–Jan 2)

Additional Benefits

- AFLAC supplemental plans available
- A mission-driven culture committed to equity, service, and teamwork

Habitat for Humanity® of Greater Miami

We build strength, stability, self-reliance and shelter.

How to Apply

Submit your **resume and cover letter** to:
[luis.azan@miamihabitat.org]
Subject: *Construction Task Leader – [**Your Name**]*

Applicants will be accepted until the position is filled.

About Us

Habitat for Humanity of Greater Miami is a nonprofit organization working to build strength, stability, and self-reliance through affordable homeownership. By partnering with families and the community, we help create long-term change one home at a time.

Habitat for Humanity of Greater Miami is an Equal Opportunity Employer.
We celebrate diversity and are committed to creating an inclusive environment for all employees.